

## Course Start & End Dates

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### Overview

There may be cases where opening your Brightspace course earlier or keeping it open a little longer than the scheduled dates from the Registrar's office would be helpful. This is a setting that Instructors have.

### Objective

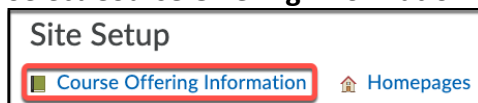
By following the guide, you will be able to change your course *Start* and *End* dates.

### Change Course Start or End Dates

1. Login to your course.
2. Click **Course Admin** in the navigation bar



3. Select **Course Offering Information**



4. Scroll down to Start Date & End Date to change the date.
5. Click the checkbox and adjust the date and time.

A screenshot of the 'Start Date' and 'End Date' settings. The 'Start Date' section has a red arrow pointing to the 'Start Date' label. Below it is a checkbox labeled 'Course has start date', which is checked. To the right of the checkbox are two input fields: '7/30/2020' and '8:32 AM'. Below these fields is the text 'United States - Indianapolis'. The 'End Date' section also has a red arrow pointing to the 'End Date' label. Below it is a checkbox labeled 'Course has end date', which is checked. To the right of the checkbox are two input fields: '7/30/2020' and '8:32 AM'. Below these fields is the text 'United States - Indianapolis'.

6. Click **Save** at the bottom.

